

THE FOLLOWING DOCUMENTS ARE NEEDED FOR YOUR BABY'S BIRTH ABROAD REGISTRATION

- 1) ORIGINAL PARENTS' BIRTH CERTIFICATES (IT MUST LIST YOUR FULL NAME, DATE OF BIRTH, PLACE OF BIRTH, TIME OF BIRTH, AND YOUR PARENTS' FULL NAMES)
- 2) **OR** IF YOU DON'T HAVE A BIRTH CERTIFICATE, PASSPORTS WILL BE ACCEPTABLE.
- 3) ORIGINAL MARRIAGE CERTIFICATE
- 4) IF ANY, DIVORCE DECREE
- 5) U.S. POSTAL MONEY ORDER FOR \$100 (PLEASE LEAVE IT BLANK, IT WILL BE FILLED OUT IN YOUR PRESENCE WHEN YOU COME TO OUR OFFICE)

ALL THE ABOVE REQUESTED CERTIFICATES MUST BE ORIGINALS. COPIES ARE ACCEPTABLE ONLY IF CERTIFIED BY THE ISSUING OFFICE. PLEASE REGISTER YOUR CHILD BEFORE DISCHARGE FROM THE HOSPITAL. WE MUST REGISTER THE BIRTH OF YOUR CHILD WITH THE ITALIAN VITAL STATISTICS OFFICE AND **TO COMPLY WITH ITALIAN LAW WE HAVE ONLY 10 DAYS FROM BIRTH INCLUDING WEEKENDS.** IF YOU GET DISCHARGED ON WEEKENDS PLEASE COME BACK TO OUR OFFICE TO PROCESS YOUR BABY'S REGISTRATION.

YOU MAY APPLY FOR YOUR BABY'S TOURIST PASSPORT THROUGH US. THIS IS WHAT YOU NEED TO BRING TO OUR OFFICE:

BABY'S U.S. CERTIFICATE OF BIRTH ABROAD

TWO (2) PASSPORT PICTURES (2 x 2 INCHES). FRONT VIEW. EYES OPEN, SHOWING BOTH EARS. NO HATS, NO BARRETTES OR RIBBONS ON BABY'S HEAD. NO SHADOW AROUND BABY.

THE PASSPORT APPLICATION (WHICH WE HAVE IN OUR OFFICE) MUST BE SIGNED BY BOTH PARENTS IF CHILD IS UNDER 16 YEARS

U.S. POSTAL MONEY ORDER FOR \$105.00 (PLEASE LEAVE IT BLANK)

COPIES OF BOTH PARENTS' ID FRONT AND BACK.

AFTER YOU RECEIVED YOUR CHILD'S U.S. CERTIFICATE OF BIRTH ABROAD FROM THE AMERICAN CONSULATE YOU MAY APPLY FOR A NO FEE PASSPORT THROUGH THIS OFFICE ALSO. IF SO, PLEASE

- 1) GO TO YOUR PERSONNEL OFFICE (PSD) (BRING WITH YOU YOUR BABY U.S. CERTIFICATE) AND HAVE THEM ISSUE YOU A DD-1056 FORM **COMPLETELY TYPED AND SIGNED.**
- 2) EVEN FOR A NO FEE PASSPORT BOTH PARENTS MUST SIGN THE PASSPORT APPLICATION (AGAIN, AVAILABLE HERE IN OUR OFFICE)
- 3) PLEASE BRING TO US YOUR CHILD'S U.S. BIRTH CERTIFICATE
- 4) COPIES OF BOTH PARENTS' ID FRONT AND BACK
- 5) BABY'S PICTURES

WE ARE HERE TO ASSIST YOU IN ANY WAY WE CAN. FOR ANY QUESTIONS, PLEASE CALL US AT DSN 629-6208 COMM. 081 811-6208 OR 629-6192 COMM. 081 811-6192. RALPH OR PATRIZIA.

